

# Friday, September 24, 2004

## Agenda

### **Purpose: Decide on Jabber library, set up protocol meeting**

Time: September 24, 2004 Friday 6:00

Location: Sun Lab

Secretary: Brandi Soggs

### **Status Reports:**

Steven- Location of Webpage	5 minutes
Jonas- Protocol suggestions	5 minutes
Brandi- Show project plan, status of protocol print shop work	5 minutes
<i>Total</i>	<i>15 minutes</i>

### **Items to discuss:**

Brandi- please respond to "Is this meeting time good?" emails	2 minutes
Matt- Jabber libraries summary/recommendation	10 minutes
Jason- Discuss use cases	8 minutes
<i>Total</i>	<i>20 minutes</i>

### **Things to Schedule/Assign:**

When can we meet for protocol document reading?	3 minutes
Supplemental Specification	2 minutes
Vision Document	3 minutes
Risk Assessment	2 minutes
Configuration Management Plan	3 minutes
Project Statement materials/ UI prototype	2 minutes
<i>Total</i>	<i>15 minutes</i>

<i>Meeting Total</i>	<i>50 minutes</i>
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