

# Thursday, November 4th, 2004

## Agenda

**Purpose: Continue XMPP reading, prepare presentation**

Time: November 4th, 2004 Thursday, 8:00 pm

Location: Sun Lab

Secretary: Steven Montgomery

**Presentation:**

Decide who will present	5 minutes
Decide what to talk about	10 minutes
Prepare slides	30 minutes
Practice presentation	15 minutes
<i>Total</i>	<i>60 minutes</i>

**Discussion:**

Please send me your status reports for last week; this week	5 minutes
Continuation with XMPP documents	55 minutes
<i>Total</i>	<i>60 minutes</i>

*Meeting Total* *120 minutes*