

Thursday, September 8, 2004

Meeting Log

Purpose: Establish course of action

Time: September 08, 2004 Wednesday, 6th hour

Location: Sun lab

Secretary: Matt Weinstock

Present: Brandi, Steven, Matt, Jonas, Jason

Guests: none

Items Discussed:

Our client

- It is good that he is knowledgeable in the field of computer science
- We should establish how we should address him
- We need to find out when we can meet
- We need to formalize the requirements
- It was decided that we should not lock him out of our code

Future meetings

- We may want to move meeting with Dr. Azhar to Wed. after 10th hour so nobody has to leave
- We can schedule our next meeting after getting a response from Ted
- Our next document is configuration management

Contact Information

- Phone numbers
 - Brandi: 201-1705
 - Jonas: 505-401-1164
 - Steven: 872-6739
 - Matt: 877-8723
- Screen Names
 - Steven: montgoss
 - jonas: WrongsideSoldier
 - Brandi: Poised to Bite
 - Jason: Phayren

Tasks assigned:

Contact the client (Jason)

- Send him our sourceforge information and phone numbers
- Ask for a meeting
- Establish what we call him
- Formalize requirements
- Write requirements and give to Matt & Steve

Investigate sourceforge (Matt)

- What is sourceforge?
- What can we do with it?
- Can we use it for our webpage?

...

Next Meeting:

To Be Determined (see Future meetings)